



**D.A.S VIETNAM  
CERTIFICATION LTD**

# **TRAINING COURSE**

**ISO/IEC 27001: 2013 LEAD AUDITOR**

**INFORMATION SECURITY MANAGEMENT SYSTEM**

**Ha Noi, June 2016**

**Headquarters:**

6<sup>th</sup> Floor – Office Zone - JSC Building 34, No. 164 Khuat Duy  
Tien, Thanh Xuan, Hanoi  
Tel: 043.7763177 – 04.35539135 Fax: 043.7763777  
Email: [info@dasvietnam.com](mailto:info@dasvietnam.com)

**Southern Office:**

Room 606 - Indochina Park Tower, No. 04 Nguyen Dinh  
Chieu Street, District 1, Ho Chi Minh  
Tel: 083.8181909 Fax: 083.8181908  
Website: [das.com.vn](http://das.com.vn) – [dasvietnam.com](http://dasvietnam.com)

No.: 512 /2016/CV-DAS  
Relating to ISO27001: 2013 Lead Auditor  
training course - IRCA

*Hanoi, 16<sup>th</sup> July 2016*

To whom it may concern

Firstly, on behalf of the D.A.S Vietnam Certification Ltd, we would like to thank for your trust and your concern to our training service. We would like to propose you the training course of Lead auditor training course for information security management system upon ISO/IEC 27001:2013 accredited by IRCA.

Training objectives: **Knowledge:** explain the purpose of an information security management system, of information security management systems standards, of management system audit, of third party certification and the business benefits of improved performance of the information security management system; explain the role and responsibilities of an auditor to plan, conduct, report and follow up an information security management system audit in accordance with ISO. **Skills:** plan, conduct, report and follow-up an audit of a information security management system to establish conformity (or otherwise) with ISO27001 and in accordance with ISO19011 and ISO/IEC 17021, ISO27006.

Requirements for students: Learner who directly involve into ISO27001 implementation, operation, monitor, measure and improvement the information security management system; attended the ISMS awareness training course and experiences or took part into internal audit. Full attending into class and actively participating in training activities.

Requirements for the classroom: the number of participants does not exceed 20 persons/class. Classrooms are equipped with desks, projector, lights ... and spacious for learning activities such as individual activities, group activities, seminars ...

Learning materials: Distributed by the course organizer

Location of Training: Training Center of DAS Vietnam Certification Co. Ltd, 6<sup>th</sup> floor, 34JSC office building, Lane 164 Khat Duy Tien street, Thanh Xuan district, Hanoi,

Training time: from 22-27<sup>th</sup> August, 2016

Training cost: 10 million VND / person.

Regard!

Director

**Nguyen Huong Giang**

**APPENDIX 01: ISO27001: 2013 LEAD AUDITOR TRAINING PROGRAM**  
 (Attached to Dispatch No. 512/2016 / CV-DAS. Relating to ISO27001: 2013 Lead Auditor  
 training course - IRCA)

**DAY 1**

| <b>Time</b> | <b>Duration</b> | <b>Topic</b>  |
|-------------|-----------------|---|
| 8.30 am     | 90 mins         | Registration, Introduction, aims and objectives, Activity Introduction, aims and objectives, Activity 1 |
| 10.00 am    | 30 mins         | Module 1- Information Security Management Systems   |
| 10.30 am    | 15 mins         | Break   |
| 10.45 am    | 30 mins         | Module 2 - The audit process  |
| 11.15 am    | 45 mins         | Module 3 - Terms and definitions  |
| 12.00 pm    | 30 mins         | Module 4 - Structure of the standard, Annex SL  |
| 12.30 pm    | 45 mins         | Lunch   |
| 01.15 pm    | 60 mins         | Module 5 - Context of the organization  |
| 02.15pm     | 90 mins         | Module 6 - Leadership   |
| 03.00 pm    | 15 mins         | Break   |
| 04.00 pm    | 120 mins        | Module 7 - Planning - Risk management   |
| 06.00 pm    |                 | Day 1 Close Out   |

**DAY 2**

| <b>Time</b> | <b>Duration</b> | <b>Topic</b>                       |
|-------------|-----------------|------------------------------------|
| 8.30 am     | 30 mins         | Review Day 1                       |
| 9.00 am     | 90 mins         | Module 7 - Planning                |
| 10.30 am    | 15 mins         | Break                              |
| 10.45 am    | 75 mins         | Module 8 - Support                 |
| 12.00 am    | 90 mins         | Module 9 - Operations              |
| 12.30 pm    | 45 mins         | Lunch                              |
| 02.15 pm    | 75 mins         | Module 10 - Performance evaluation |
| 03.00 pm    | 15 mins         | Break                              |
| 04.15 pm    | 60 mins         | Module 11 - Improvement            |
| 05.15 pm    | 45 mins         | Specimen Question paper            |
| 06.00 pm    |                 | Day 2 Close Out                    |

## DAY 3

| Time     | Duration | Topic  |
|----------|----------|--|
| 8.30 am  | 30 mins  | Review Day 2                                       |
| 9.00 am  | 90 mins  | Module 12 - ISO 19011 overview                     |
| 10.30 am | 15 mins  | Break  |
| 10.45 am | 105 mins | Module 13 - Managing an Audit programme            |
| 12.30 pm | 45 mins  | Lunch  |
| 01.15 pm | 75 mins  | Module 13 - Managing an Audit programme (contd)    |
| 02.30 pm | 30 mins  | Module 14 - Audit Planning and preparation         |
| 03.00 pm | 15 mins  | Break  |
| 03.15 pm | 135 mins | Module 14 - Audit Planning and preparation (contd) |
| 05.30 pm | 30 mins  | Specimen Question paper                            |
| 06.00 pm |          | Day 3 Close Out                                    |

## DAY 4

| Time     | Duration | Topic   |
|----------|----------|---|
| 8.30 am  | 30 mins  | Review Day 3  |
| 9.00 am  | 60 mins  | Module 14 Audit Planning and preparation (contd...) |
| 10.00 am | 30 mins  | Module 15 - Performing an audit                     |
| 10.30 am | 15 mins  | Break   |
| 10.45 am | 105 mins | Module 15 - Performing an audit (contd...)          |
| 12.30 pm | 45 mins  | Lunch   |
| 1.15 pm  | 105 mins | Module 15 - Performing an audit (contd...)          |
| 3.00 pm  | 15 Mins  | Break   |
| 03.15 pm | 135 mins | Module 15 - Performing an audit (contd...)          |
| 05.30 pm | 30 mins  | Specimen Question paper                             |
| 06.00 pm |          | Day 4 Close Out                                     |

## DAY 5

| Time     | Duration | Topic  |
|----------|----------|--|
| 08.30 am | 30 mins  | Review Day 4                                       |
| 09.00 am | 75 mins  | Module 15 - Performing an audit (contd...)         |
| 10.15 am | 15 mins  | Module 16 - Reporting audit outcomes               |
| 10.30 am | 15 mins  | Break  |
| 10.45 am | 60 mins  | Module 16 - Reporting audit outcomes (contd...)    |
| 12.30 pm | 45 mins  | Lunch  |
| 01.15 pm | 15 mins  | Written Assessment (Examination) preparation       |
| 01.30 pm | 2 hours  | Written Assessment                                 |
| 03.30 pm | 15 Mins  | Break  |
| 03.45 pm | 30 mins  | Open house, Next steps including IRCA Registration |
| 04.15 pm |          | Course conclusion                                  |

**REGISTRATION FORM**  
**ISO/IEC 27001: 2013 INFORMATION SECURITY MANAGEMENT**  
**SYSTEM LEAD AUDITOR TRAINING PROGRAM**

Training Date: 18-22 July, 2016

| Name | Position | Email | Telephone |
|------|----------|-------|-----------|
|      |          |       |           |
|      |          |       |           |
|      |          |       |           |
|      |          |       |           |
|      |          |       |           |

Please send your registration form to email: [dasinfo@dasvietnam.com](mailto:dasinfo@dasvietnam.com) or fax 04.37763177. For further information, please contact: Ms. Nguyet Anh, phone: 04.37763177, email: [nguyetanh@dasvietnam.com](mailto:nguyetanh@dasvietnam.com)